

2017-2018
Rotary District 6400 Community Grant Individual and Collaborative
Project Report

Return this completed form to your District Committee Grants Chair – Dave Cash (davidcash@sbcglobal.net)

Rotary Club(s): _____

Project Title: _____

Final report

Project Description

1. Describe the project. What was done, when, and where did project activities take place?

2. How many people benefited from this project? _____

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?

4. How many Rotarians participated in the project? _____

5. What did they do? Please give at least two examples, not including financial support provided to the project.

6. If a cooperating organization was involved, what was its role?

Financial Report (District must retain receipts of all expenditures for at least five years)

Currency Used: _____ Exchange Rate: _____ = 1 USD

7. Income (Total Income must equal Total Expenses)

Sources of Income – (For Collab Grants-List Club Contributions Separately)	CAD	USD
1. District Community Grant funds requested from District 6400		
2. Other funding (Specify)		
3. Other funding (Specify)		
4. Other funding (Specify)		
5. Other funding (Specify)		
6. Other funding (Specify)		
7. Other funding (Specify)		
8. Other funding (Specify)		
Total Project Income		

8. Expenditures (please be specific and add lines as needed)

Budget Items	Name of Supplier	CAD	USD
1.			
2.			
3.			
4.			
5.			
Total Project Expenditures			

Attach 3 pictures of the project. Attach all receipts.

Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Certifying Signature _____ Date: _____

Print name, Rotary title, and club _____

Reimbursement Check should be made out to: _____

Reimbursement should be mailed to: _____

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To be completed by the District 6400 Rotary Foundation Committee Chair:

District Grant # _____

Individual Project Report # _____